

We're Recruiting For A...

Art Gallery Intern

The Confederation Centre Art Gallery will be presenting a nationally touring exhibition *GENERATIONS: THE SOBEY FAMILY AND CANADIAN ART* between June 10, 2023 - September 10, 2023. This exhibition includes major works of art by Canadian and Indigenous artists both historic and contemporary. We anticipate welcoming 10,000+ visitors and want to provide guests with the opportunity to be guided through the exhibition, encouraged careful looking, having their questions responded to and to generally have a memorable experience of the exhibition.

We are seeking a student to conduct guided tours of this major exhibition and occasionally undertaking research tasks related to exhibitions.

This is a temporary full-time position from June 5 – September 1, 2023 and may include weekend work. Rate is \$16/hour.

Primary duties will include, but are not limited to:

- welcoming visitors;
- conducting guided tours, facilitating conversations about art, and answering visitor's questions;
- reminding visitors including families with children about "careful viewing of art" (not getting too close or touching artworks, "safe distance" likened to "social distancing"; and the idea of preservation by minimizing risk (by not touching, controlling temperature, relative humidity, and light levels in the gallery; restrict food and beverages, backpacks, and umbrellas);
- conducting daily exhibition checks to ensure all works of art are all in place, that benches and stanchions have not been shifted; check of temperature and relative humidity (Hygrothermograph);
- providing written weekly reports summarizing daily activity and identifying any issues or , feedback from patrons regarding tour schedule or content;
- ensuring visitors are invited to complete a short survey on their gallery visit and explain how to subscribe to our monthly e-newsletter or purchase a membership if asked
- other duties as required.

The ideal candidate will have:

- enrolled in a university program, ideally with several courses completed in some combination of art history, visual art, art education, education, history, or curatorial studies;

- genuine interested in a summer job in a public art museum;
- excellent spoken communications skills in English (bilingualism in English and French would be an asset);
- experience working with small groups (teaching or customer service)
- excellent public speaking skills;
- previous experience conducting guided tours;
- knowledge of visual art or Canadian or indigenous history;
- the ability to speak loud enough to be heard by a group (for multiple tours each day)

How To Apply

Interested candidates should submit their résumé and covering letter, detailing their qualifications as they relate to the position, to the attention of John Mooy, Director of Human Resources, by email at careers@confederationcentre.com or deliver a hard copy during regular business hours.

Confederation Centre of the Arts is committed to promoting an inclusive workplace. We encourage applications from under-represented communities including racialized persons, new Canadians, or persons with a disability. When requested, we will provide accommodations to candidates for all aspects of the recruitment and selection process.

Closing Date: May 29, 2023