Answers to Questions
Request for Proposals: New Website for Confederation Centre of the Arts
Friday, November 11, 2022

1. **To aid in the creative development of proposals, a set of branding elements and photos can be found at this [link](#).**
2. **Would you guys need us to prepare the bulk of the written copy for the pages?** – No. All copy will be provided by CCOA internal staff
3. **When it refers to the following sentence in section 3 of the RFP, "if there are problems with the website and/or physical inter-department space, you could create a ticket for the relevant department.", does this refer to an external system for site visitors or an internal system for staff to submit issues to the webmaster? If neither, could you please clarify what current problem this system is meant to help solve?** – It refers to an internal system for staff to report issues or to update relevant content.
4. **Another company wishes to work with us to deliver this project. <<Company Name>> would be the primary. How much detail would you need regarding our partner?** – It would be in the company's best interest to delineate which parts of the project would be handled by whom, and provide relevant information on the partner company, not limited to but including relevant experience, examples of previous work…etc.
5. **Is there a proposed budget range the CCOA had in mind for this project? If there isn't a proposed range, can you speak to what the award was for the 2014 version of the website?** – We are seeking the best possible solution at the best possible price considering the amount of information that must be included in the site.
6. **What are the features from existing website which needs to be retained and improved?** – Given the nature of CCOA's mandate and programs, we are seeking the best possible layout/functionality to serve our needs.
7. **Which will be the preferred CMS option (WordPress/Drupal/Processwire) ?** – Wordpress is our preferred CMS, but we are looking for the best possible solution.
8. **Will the maintenance support be required for the Website post rebuilt?** – Maintenance only. Content will be updated by our existing web editor
9. **What are the current peak traffic hours on the website?** – Noon to 6pm AST
10. **Is there a requirement of integrating Firewall in the system?** – We are open to suggestions for improved security on the site.
11. **Is there any challenge which is being faced with the existing Infrastructure?** – We are seeking the best possible solution for our needs.
12. **Are you looking for an ADA compliant Website?** – It is not a requirement of the RFP.
13. **What is the budget that you don't want to exceed from?** – We are seeking the best possible solution at the best possible price.
14. **Can international agencies submit the response?** - Yes
15. **Which all Third party APIs are required to be integrated?** – Spektrix,
16. **Does Confederation Centre of the Arts need any CDN in the Website?** – It is not a requirement of the RFP
17. **Will there be any requirement of API Gateway?** - No
18. **How many concurrent sessions will be on the platform?** - Unlimited
19. **How many platforms need to be build (Frontend, Admin etc) ?** – That would be up to individual bidders providing the best possible solutions.

20. **What will the access control for Super Admin, Sub Admin and other user?** – Username and Password.
21. **In the RFP, you say "if there are problems with website and/or physical inter-department space …" What is meant by physical inter-department space?** – We mean the section of the website belonging to a specific program area (i.e. Theatre, Art Gallery…etc.).
22. **You wish to "Document Confederation Centre of the Arts' rich history." Is this content beyond what is currently on the site, or is the current content what you are referring to?** – This is content that will be created by CCOA staff. The successful bidder will design an appropriate space within the build where it can be housed.
23. **You wish to "Strengthen relationships with community partners." Please explain the partners to which you are referring and if there is any particular functionality you are referring to?** – We have a wide range of community partners, sponsors, supporters etc. The new website should be effective in making CCOA a better partner by improving the user experience on the site.
24. **The RFP says "Integrate with the Centre's social media platforms." Did you have something in mind other than incorporating social media feeds on the site?** – We would like user to be able to access our social media, and see select posts on the site itself – Not only from our pages, but from external pages as well.