

We're Recruiting For...

This 8 week summer position is intended to provide a student studying at an undergraduate level with experience researching and archiving theatre materials and documents, within a professional theatre environment. The successful candidate will be a self-starter who works

Theatre Archiving Intern

well independently and has a keen interest in history and theatre.

Duties will include, but are not limited to:

- Develop an organizational plan for archiving theatre materials.
- Sorting, organizing, and archiving historical theatre materials.
- Develop digital archives as necessary.

The ideal candidate will have:

- Exceptional organizational skills
- Strong communication skills, both written and verbal
- Strong literacy skills in the English language
- A keen interest in history and the arts, specifically theatre
- Ability to work independently and follow directions

How To Apply

By email to the attention of Sam Doyle, HR Manager at careers@confederationcentre.com or in hard copy during regular business hours at the Security Desk of the Administration Offices located at **145 Richmond Street** in Charlottetown.

Confederation Centre of the Arts is committed to promoting a diverse workplace culture. We encourage applications from the BIPOC community, persons with disabilities, and other under-represented groups. Where requested, we will provide accommodations to candidates for all aspects of the recruitment and selection process.

Closing Date: June 18th, 2021