



CONFEDERATION  
CENTRE OF THE ARTS

catering and  
conferences

unique spaces memorable events

2020 / 2021 PLANNING GUIDE



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## commitment to quality

Whether you are organizing a company meeting or the biggest day of your life, we are committed to removing as much stress from the experience as possible. By choosing Confederation Centre of the Arts for your event, you can be assured of the highest quality of service, product, and delivery from every department. Our classy setting and distinct architecture are both mirrored by our quality of food and attention to detail, and we will be pleased to help you organize and execute any event to perfection.



## confederation centre of the arts

Located in historic Charlottetown, the Centre offers one of the largest convention and meeting facilities on Prince Edward Island. Within walking distance of three major hotels, shops, music venues, and restaurants, our fully accessible facility can easily accommodate any function, from an intimate reception to a large themed banquet.

### ALL-CANADIAN EFFORT

In 1964 each province and the federal government committed 15 cents on behalf of each citizen of Canada to raise the total of \$5.6-million needed to construct Canada's National Memorial to the Fathers of Confederation— those visionaries who gathered at Province House in 1864 to discuss the creation of our country.

Covering an entire city block, the Centre stands on Queen's Square, which was once the site of the Charlottetown marketplace. The Centre houses several theatres, a National Art Gallery, a restaurant, and a gift shop. Open year-round, it showcases the best in Canadian visual and performing arts and provides a dramatic and beautiful setting for any event.

*"... a tribute to those famous men who founded our Confederation. But it is also dedicated to the fostering of those things that enrich the mind and delight the heart, those intangible but precious things that give meaning to a society and help create from it a civilization and a culture."*

Prime Minister L.B. PEARSON, Opening Ceremonies for CONFEDERATION CENTRE OF THE ARTS, 06 October 1964



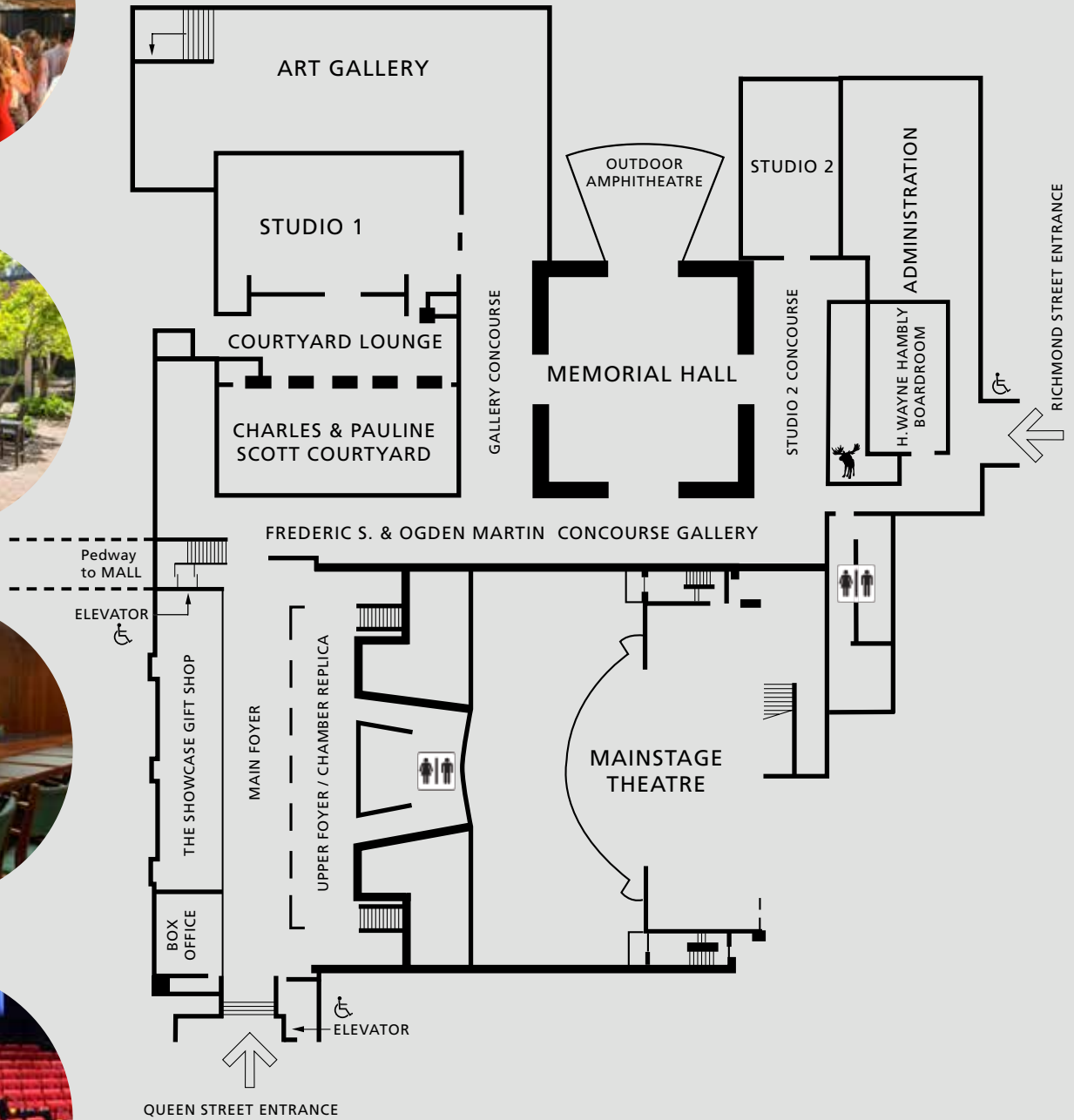
## home of Anne of Green Gables—The Musical™

With an abundance of in-house creative talent on hand, Confederation Centre can add that extra touch to your event that will make it truly memorable. Have Anne Shirley herself greet your guests and expound on the merits of ice cream, or have Sir John A. Macdonald and the Confederation Players mingle with your delegates and discuss the formation of our country or make a toast in honour of your event. Include a grand piano or cabaret singer to your evening or take your guests on a tour of the Art Gallery or theatre for a behind-the-scenes experience.



Add any of the Confederation Players to your event from \$75 per hour each (plus HST).

Please contact us for musical performer and tour pricing based on your requirements.



	SIZE (ft.)	SQ. FT.	THEATRE SEATING	BANQUET SEATING	RECEPTION SETUP
Homburg Theatre	-	-	1,100	100	300
Courtyard & Bar	24 x 42	1,008	-	40	50
Concourse	-	8,000	varies	300	500
H. Wayne Hambley Boardroom	35 x 24	840	30	20	30
Memorial Hall	54 x 54	2,916	240	200	300
Studio 1	64 x 35	2,240	120	120	120
The Mack	51 x 47	2,397	150	90	250
Charles and Pauline Scott Courtyard	50' x 20'	1,008	40	40	40
Upper Foyer	Please ask about current capacities and restrictions.				

# the homburg theatre



A premiere performance or conference venue, the Homburg offers seating for 1,100. If it is a theatrical dining experience you seek, ask about hosting a banquet on the main stage – an experience your delegates will never forget. With a fully staffed theatre at your disposal imagine the fairy tale wedding of your dreams coming to life under the spotlights.



- The Homburg Theatre rents for \$4,000
- Includes a basic theatre crew of four professional department leads.
- Additional staffing and equipment fees may apply depending on the requested program.

# memorial hall



Memorial Hall provides one of the most dramatic event spaces on the Island. With marble walls and a twenty-five foot high skylight ceiling, this beautiful room is the crown jewel of the Centre, looking out onto the Amphitheatre and Province House. Featuring the names of all 23 Fathers of Confederation carved in stone above the doorway, Memorial Hall currently houses the National Dream Catcher.



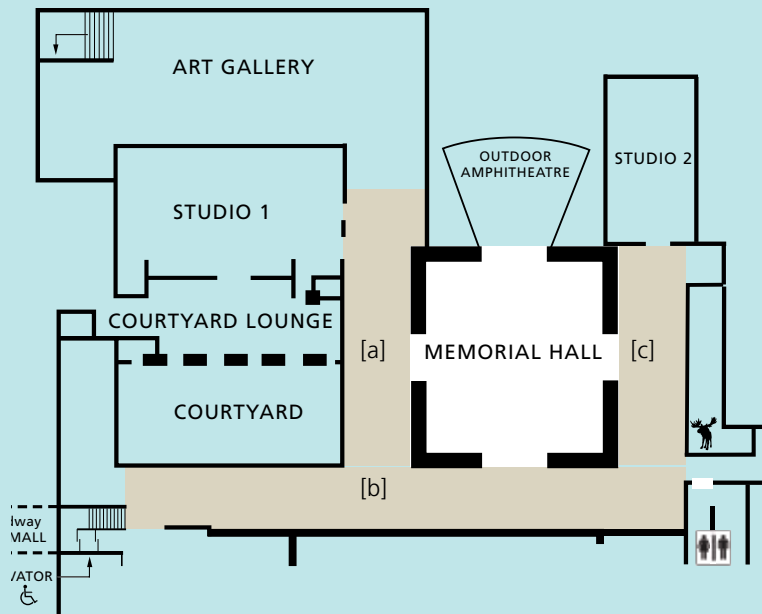
Whether hosting a national conference, lecture, or a wedding, Memorial Hall will provide the unforgettable atmosphere you are looking for.

- Memorial Hall rents for \$800
- Includes basic setup with podium, one microphone, and sound system

# the concourse spaces



The main halls and passages of the Centre can provide interesting backdrops for casual meetings or functional extensions for events in Memorial Hall or the two Studios. All areas are functional and spacious and have views of the Courtyard, the Sculpture Garden, and the Art Gallery's concourse display cases. The concourses are also ideal for trade shows and breakout meeting spaces.



[a]	GALLERY CONCOURSE	21 x 75	\$200
[b]	MAIN CONCOURSE	21 x 200	\$250
[c]	STUDIO 2 CONCOURSE	21 x 75	\$200

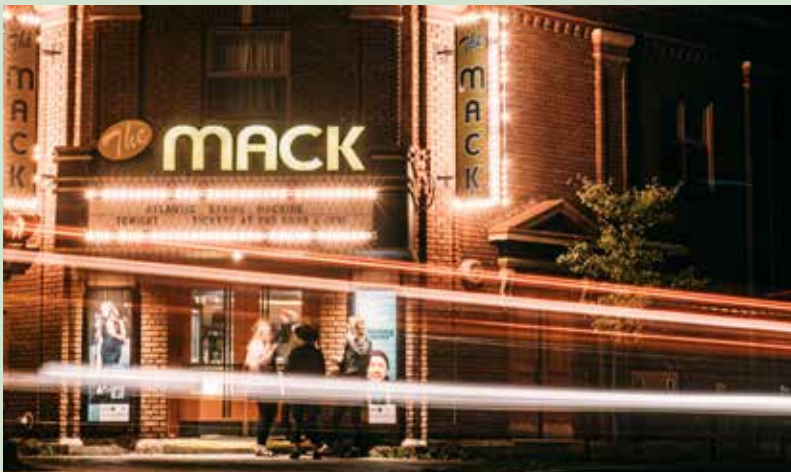




# the mack theatre



A relaxing and self-contained venue, the cabaret-style Mack Theatre is perfect for entertaining your group after a busy day of meetings. Let your delegates get into the spirit of things with a reception or cocktail hour and buffet dinner. After dinner, sit back and enjoy your awards ceremony, slideshow, or some enchanting entertainment in your own private theatre.



- The Mack Theatre rents for \$2,000 which includes a standard crew call for lighting and technicians
- includes bar service
- Additional staffing and equipment fees may apply depending on the requested program

# studio 1



More intimate than The Mack, Studio 1 provides a dramatic setting for anything you may be planning. Whether it is a team-building seminar, client reception, staff party, or management dinner, Studio 1 can provide a flexible and distinctive atmosphere.

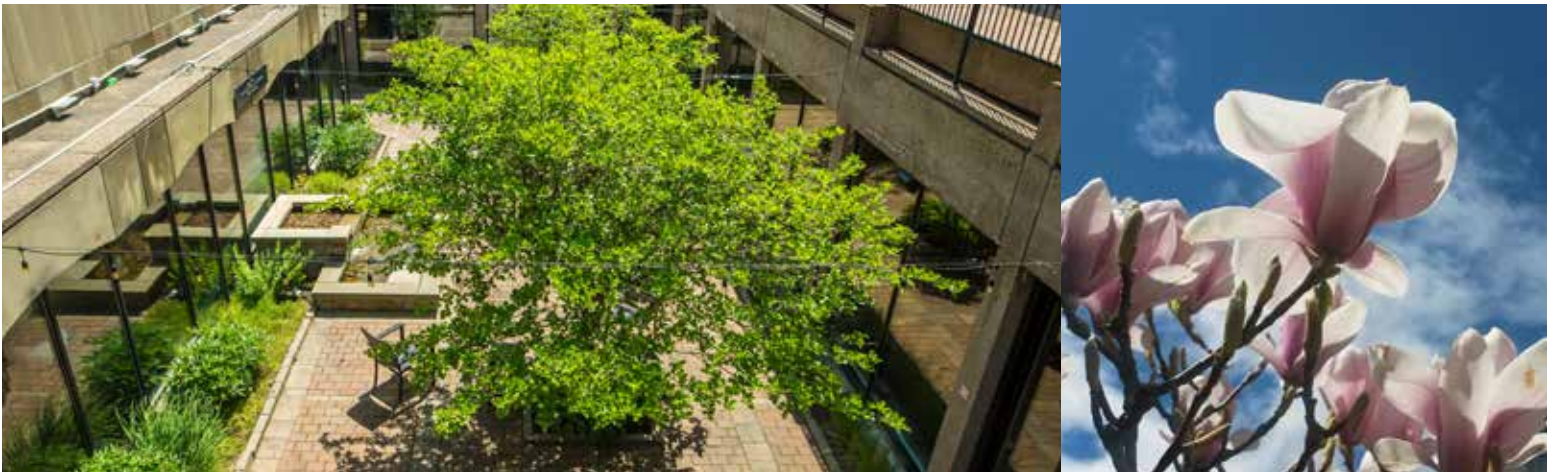
Studio 1 is adjoined to our outdoor courtyard and courtyard lounge and all three spaces may be used together for larger gatherings.



Studio 1 is ideal for lectures, meetings, dances or parties, this room provides both flexibility and intimacy, with access to the courtyard lounge.

- Studio 1 rents for \$300
- Studio 1+ courtyard lounge + courtyard rents for \$800
- Both include basic setup, podium, one mic,

# outdoor courtyard



The Courtyard packages include the private use of the Courtyard and lounge area.

Up to 40 people can be seated in the courtyard or the interior bar. For larger groups, Studio 1 can be included as an add-on to increase capacity for groups of up to 100.



## PRE-SHOW PACKAGE

Drinks and appetizers

Minimum spend – \$500

## INTERMISSION PACKAGE

Pre-ordered drinks and appetizers waiting at intermission

Minimum spend – \$400

## POST-SHOW PACKAGE

Drinks and appetizers

Minimum spend – \$500

## ADD-ONS

Pre-show buffet dinner – From \$40 all inclusive

Studio 1 – \$300 or an additional \$1000 spend

AV – 90-inch screens, microphones, and sound systems are available

Cast or Confederation Player visit – \$75 per hour

Souvenir programs – \$10

Gallery tours



# the chamber



The Centre's Upper Foyer has been transformed by Island artisans into a stunning replica of the historic Confederation Chamber -- where the Fathers first met in 1864. Pull up a chair; this striking space makes for a unique gathering place for your meeting, reception, or press event!



- The Chamber rents for \$300
  - Limited availability
  - Seats 20 around the parliamentary table and 100 for standing reception.
- (note: some limits on AV, and most food and beverage)

# the boardroom



Confederation Centre of the Arts Boardroom offers an executive environment and relaxing atmosphere. The long boardroom table, wood finishes, and natural lighting present the perfect setting for those important meetings.



- The Boardroom rents for \$200
- Includes a built-in projector and screen
- Boardroom table seats 20

# weddings



Plan the perfect celebration within a memorial complex renowned for its stunning architecture, inspiring history, creative surroundings, and central location in Historic Charlottetown. Whether dreaming up your ideal wedding ceremony, reception, dinner, or dance, Confederation Centre of the Arts offers a wide selection of spaces and boasts half a century worth of event-planning experience.

# plan your perfect day

## Traditional Centre Package

MAXIMUM: 150 people | COST: \$1,500



ALL INCLUSIVE

**Ceremony | Reception | Dinner | Dance**

Availability: August 28 – June 15, June 16 – August 27, Sundays only

Ceremony on any property site, excluding the Gallery

Reception, dinner, and dance using Memorial Hall and Concourse

Special room rate at The Holman Grand (discounted room rates for guests)

## Intimate Reception Package

MAXIMUM: 150 people | COST: \$1,000



RECEPTION

**Reception | Dinner | Dance**

AVAILABILITY: year-round

Reception, dinner, and dance in Memorial Hall and Concourse

## Courtyard Package

MAXIMUM: 50 people | COST: \$1,000



SMALL ALL INCLUSIVE

**Outdoor Ceremony | Reception | Dinner | Dance**

AVAILABILITY: May – October

Ceremony in Outdoor Courtyard or indoor alternate

Reception and dinner in Courtyard Lounge

Dance in Studio 1

## Mack Theatre Package

MAXIMUM: 100 people | COST: \$2,000



MACK ALL INCLUSIVE

**On Stage Ceremony | Reception | Dinner | Dance**

AVAILABILITY: September – June

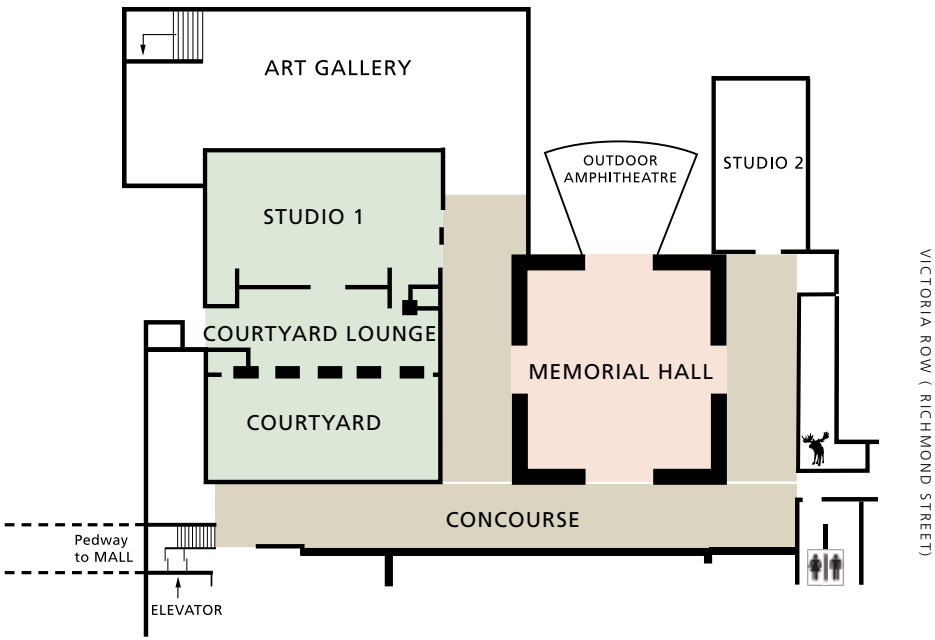
Ceremony on the Historic Mack Theatre stage

Reception, dinner, and dance in The Mack Theatre

— includes standard call for professional sound and lighting crew

Special room rate at The Holman Grand (discounted room rates for guests)

# weddings



## ALL WEDDING PACKAGES INCLUDE:

- Up to \$200 value in linens (table cloths, skirting, and napkins)
- Complimentary menu tasting for two people
- Podium
- Tables – seating and high top
- Chairs
- Table number holders
- Easels
- China, silverware, glassware
- Wait staff
- Full bar service and bar staff
- CCOA properties and Victoria Row photo locations (complimentary)

## ADD-ONS:

- Chair covers – \$3 each
- Satin and tulle decorative drapery – 4 for \$200
- Rehearsal buffet dinner starting at \$40 per person
- Private dining room in the rehearsal dinner and brunch options
- Post wedding brunch starting at \$20 per person
- Sparkling wine \$7 per person
- Champagne available – please ask for pricing
- Rooms at the Holman Grand
- Discounted CCOA tickets or promo codes for your guests
- Courtyard and lounge for wedding party – please ask for pricing

## OUTDOOR CEREMONY LOCATION:

Our outdoor plaza areas provide beautiful locations for a ceremony. Tents may be erected and areas may be licensed for alcohol consumption. Please ask about the options available to you.

	dimensions	sq ft
COURTYARD & LOUNGE	24' X 42'	1,008
TOTAL CONCOURSE	–	6,750
GALLERY CONCOURSE	21' X 75'	1,275
MAIN CONCOURSE	21' X 200'	4,200
STUDIO 2 CONCOURSE	21' X 75'	1,275
STUDIO 1	64' X 35'	2,240
MEMORIAL HALL	54' X 54'	2,916
THE MACK	51' X 47'	2,397

- All food and beverage must be provided by Confederation Centre of the Arts catering services
- Wedding packages are based on a minimum food and beverage spend per person



# food & beverage



FOOD / BEVERAGE OPTIONS

Our restaurant and catering staff will be pleased to provide a delicious culinary experience for you and your guests. We love preparing custom menus based on the great local produce and seafood we have on the Island. Below are a few options.

## MENUS

Nutrition breaks	coffee, baked goods, fruit and more	starting at \$5
Breakfasts	continental to classic	starting at \$14
Lunches	cold or hot buffets	starting at \$18
Appetizers	soups, chowders, and salads	starting at \$6
Entrées	all your favourites and some surprises	starting at \$28
Desserts	delectable delights	starting at \$7
Dinner	customizable with wide selection	starting at \$45



Reception Options: packages are available for canapés, hot hors d'oeuvres, food stations, and more.



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FOR MORE INFORMATION, OR TO BOOK AN EVENT, CONTACT:  
ROB WARREN

Manager of Catering and Conference Services

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OR VISIT: [\*\*confederationcentre.com\*\*](http://confederationcentre.com)