

Questions as of 2020-04-23

Q29: Can the submission process be clarified? Will the proposal be submitted via email to you at kdawson@confederationcentre.com?

A29: At this point, we have reached out to our list of interested vendors with instructions on how to submit proposals digitally. We are anticipating that proposals may exceed our email limits and do not want this to be a barrier to submission. Therefore, we will choose a different path.

Essentially, we will send you a request via Dropbox which will allow you to upload your proposal to folder which is specific to you. This keeps your information confidential. From there, we will move it to an internal storage location where the review committee will access the information during our evaluation process.

Please note: If you are interested in submitting a response and have not received an email from kdawson@confederationcentre.com indicating the submission process, please follow up asap to receive submission information.

Q30: Can you please advise the scope of green/sustainable consulting that the Confederation Centre is expecting (i.e.: full LEED scope, Green Globes self-assessment)?

A30: Given that we are in the very early stages of understanding where we are today and where we could go in the future, we believe Green Globes self-assessment would be appropriate.

Q31: Will a proposal be disqualified if we include an individual/firm that has direct or indirect relationship to a member of the board?

A31: In this case, a proposal will neither be disqualified nor given preferential treatment. We are following an equitable evaluation process and will be scoring the submissions based on the merits of the response as per the evaluation criteria outlined in the RFP.

Q32: The RFP refers to "bidder must include a list of consultants it intends to use on the project. Since the consultants work is not clear at this stage until the design is done, our assumption is that the fees are for architectural services only at this time. Please confirm if our understanding is correct.

A32: What you propose and how you propose it is up to you. We would encourage you to review the RFP and the subsequent Question & Answer documents posted on our website <https://confederationcentre.com/tendering-rfp/> as the information provided would highlight the different types of services that need to be considered. For example, the expectation for the detailed lobby design is to have tender ready documents to support the next phase of the project.

Q33: Given that there are risks associated with lack of continuity between a design/documentation project with tender ready documents and a subsequent construction focused project, would the Centre therefore be willing to negotiate a scope and fee for Construction Phase services with the design/documentation consultant team once the project scope is adequately defined, i.e. at the point of taking the project to tender?

A33: How we proceed after this initial phase will evolve once we start to evaluate how things are going with the successful bidder, risks involved of not having continuity, and what the final designs might entail for us moving forward. Given that this is such a critical project for us, we need to be assured that we have the right partners on board to collaborate with and to help us reach collective success. Therefore, we need room to be able to evaluate our next steps at critical checkpoints along the way. That is why you are seeing a separation of various phases instead of awarding a bigger scope of work at this time.

We will continuously be assessing our next steps both within this project and for subsequent phases and we will be reserving the right to proceed with a procurement process, which might differ for various types of services and at different phases of the project, that is fiscally responsible, mitigates significant risk to success, and is as fair and equitable as it can be.